

## Olympic Legacy Scrutiny Panel Terms of Reference

<b>Title of Review topic</b>	
Olympic Legacy Scrutiny Panel	
<b>Objectives</b>	
What does the Board/Task and Finish Group hope to achieve by considering the topic?	To develop proposals for a lasting Olympic legacy for Coventry
What will be the indicators of success?	A set of recommendations to Cabinet Members
When will the review be evaluated?	6 months after recommendations are accepted
<b>Scope</b>	
What will be included in the scope of the review?	<ul style="list-style-type: none"> <li>a) Coventry Ambassadors – legacy challenge: how do we continue to support, train and develop the city's greatest asset – its people – to continue and enhance the Coventry Ambassadors scheme?</li> <li>b) Community Games - legacy challenge: how do we continue to support and develop the Community Games initiative with no funding allocated for 2013/14 onwards?</li> <li>c) City look and feel – legacy challenge: how do we continue to enhance the look and feel of the city in the future?</li> <li>d) Plus any other area of Olympic legacy that the panel feel should be considered, that aren't being considered else where.</li> </ul>
What will be excluded from the scope?	Areas of Olympic legacy covered by the Cabinet Advisory Panels on City Events and Tourism – particularly regarding c) City look and feel
<b>Methodology</b>	
How will the review be carried out? e.g. surveys, site visits, select committees etc.	The review will use a variety of different methods including evidence from people who were involved in the planning and delivery of the Olympics in the City, as well as information already available such as the evaluation report. The Panel will seek advice from City Council officers, officers of partner organisations, as well as to call witnesses from interested groups, as deemed necessary.
<b>Barriers and Risks</b>	
What are the barriers and risks to the review?	<ul style="list-style-type: none"> <li>i. The risks to the review are overlap with other groups which are in operation in similar areas and scope creep</li> <li>ii. The current financial situation of the Council</li> </ul>
How can these be managed/ overcome?	<ul style="list-style-type: none"> <li>i. By clear communications with the other advisory panels to ensure there is no overlap, as well as clear terms of reference for each group</li> <li>ii. Ensuring that any recommendations are realistic in terms of financial requirements and that finance is considered at all stages</li> </ul>
<b>Equality and Diversity</b>	
Does the review have any potential implications for Equality and Diversity? (race, gender (including transgender), disability, sexual orientation, age, religion or belief, poverty, looked after children)	Any equality implications will be considered throughout the process and an assessment of any equality impact will be completed
<b>Timescales</b>	
List any key dates/events which might impact on the timescales of the review	Dependant on committee timescales and those of key partners such as Coventry University for the Ambassadors.
Anticipated number of meetings	3/4
Anticipated reporting date	Dependant on committee timetables